

SECRET

DDA 77-0266

14 January 1977

MEMORANDUM FOR: Director of Communications  
Director of Data Processing  
Director of Finance  
Director of Logistics  
Director of Medical Services  
Director of Personnel  
Director of Security  
Director of Training

FROM : [REDACTED]  
Executive Officer, DDA

25X1A

SUBJECT : Liaison With Senior Officials of Other  
Government Agencies and Departments

Attached is a memorandum from [REDACTED] which requests that he be notified when senior officials of the new Administration are briefed. It would be appreciated if you would send a brief note to [REDACTED] through the undersigned, advising of when and with whom the briefings take place.

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[REDACTED]  
25X1A

Attachments

E2 IMPDET  
CL BY 009588

US 70217


MEMORANDUM FOR: Deputy Director for Administration  
Deputy Director for Operations  
Deputy Director for Intelligence  
Deputy Director for Science and Technology

SUBJECT : Agreements and Special Relationships with  
Other Government Departments and Agencies

1. Thank you for your submissions on subject. Anticipating a flurry of activity as we brief new Administration officials, it will be necessary for you to satisfy yourself that the DCI, DDCI, or you and your appropriate liaison officers cover and reaffirm as appropriate these ongoing relationships. Most of us are mindful of the Church Committee's caution against "floating authorities," and we would hope that the record will show we have covered all bases in the course of briefing new cabinet officials and various assistant secretaries and other appointees.

2. Now that the Director has indicated a readiness to brief several appointees and we will be getting in touch with others as they are named, it will be your responsibility to flag for him, or the DDCI as appropriate, those items you wish for him to cover lightly, with the understanding that follow-up coverage will be handled at your level with whomever the appointee designates.

3. So that our record may be complete, it is requested that you forward a note or memorandum to me indicating when the material was covered and with whom. You may wish to coordinate across directorate lines; therefore I am forwarding to each of you the submissions of others.

  
Executive Secretary

Attachments

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cc: DCI  
DDCI  
IG  
GC  
Compt